

**FROM YOUR PRESIDENT....**

*Hello Legal Industry Council Members,*

*It is with great pleasure I am writing this to you in order to accept my nomination as President of the LIC for my second term. To those of you who participated in the nomination process I Thank you very much. I am honored to know my fellow LIC members felt me worthy of such an important responsibility. One thing I can tell you is our LIC Board and committee members are the true unsung heroes of the council. We have an abundance of talent amongst our group. I have learned and continue to learn from them consistently.*

*Our positions as Facility Managers challenges us daily and for the most part, we would not have it any other way. Our relationships with our vendors is crucial in assisting to make projects and repairs happen efficiently and quickly. Just yesterday morning the firm's coffee brewer specializing in lattes, cappuccino and specialized coffee was on the fritz. Not a good way to start the work week. But, with the relationship developed with my vendor I was able to have them in quickly for the repair. Turn those frowns upside down and back to those smiling faces.*

*Our council is dedicated to providing its members with networking opportunities, educational resources and certification programs. Whether you have years of experience or are new to facilities, you will find valuable opportunities for growth both professional and personal. Later this year in October IFMA will be having its World Workplace in Phoenix, AZ. You will have the opportunity to meet fellow LIC members all the while attending excellent seminars and programs. Networking is huge. Hopefully you come away with a long lasting relationship with a new acquaintance where you can bounce ideas off whenever needed. In one of my first attendance at World Workplace I was able to make acquaintance with a vendor whom I still work with today.*

*In closing, I will remind you, your 2019/2020 council is fully engaged and ready to assist you. We encourage everyone to participate when able. We are all in the same boat and understand constraints at home and at the office. Let us know your thoughts on ways we can better serve you. The Google Groups remains one of the simpler ways to reach out to your fellow members regarding anything under the sun. We look forward to hearing from you.*

*Ernie Casas*  
*Irell & Manella LLP*

**WELCOME NEW MEMBER**

**Mark Rosenwasser**  
*Simpson Thacher*



**MEMBER RENEWALS**

YEARS	DATE	NAME & COMPANY
25	1994	Jeffrey Kunak Skadden, Arps, Slate, Meagher & Flom LLP
20	1999	Vivian Medina Littler Mendelson, P.C.
15	2004	Jeffrey Schelinski Levin Schreder & Carey Ltd  Herman Hines Mayer Brown LLP
10	2009	April Liggons Fenwick West LLP  Paul Pellegrine Hodgson Russ LLP  Christopher Giorgi Paul Hastings LLP  Clifton McManus Skadden, Arps, Slate, Meagher & Flom LLP  Patrick Weldon Perkins Cole
5	2014	Walt Lowry Stoel Rives  David Nugent Fenwick & West  Marissa Polidura IFMA-LIC  Kristin Ashby Wilson Sonsini Goodrich & Rosati



**IFMA's World Workplace®**  
Your Facility Conference & Expo

**Oct. 16-18, 2019**  
**Phoenix, Arizona**

Phoenix  
Convention  
Center

For more information regarding World Workplace 2019 visit  
<https://worldworkplace.ifma.org/>

### NOTE FROM HOLLY EVERS:

Hello to all Legal Industry Council members. World Workplace will be held in Phoenix October 16<sup>th</sup> to 18<sup>th</sup> and is a great opportunity for our members, both with education sessions and networking with members of the Legal Industry Council. We hope that many of our members will attend.

As we have done in the past, ***the Legal Industry Council will raffle off two conference registrations to our members, who may not otherwise be able to attend because their firm does not pay for World Workplace.*** If you would be interested in attending World Workplace, but unable to participate because of firm sponsorship limitations, please e-mail me at [hevers@foleyhoag.com](mailto:hevers@foleyhoag.com) and include information for why you would like to attend World Workplace and how this conference may benefit you.

As always, we are hoping for a great turnout of LIC members and we will provide several opportunities to network with other members. Thank you.

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### IFMA + ALA NYC Present: An FM Perspective Panel

This past June, IFMA NYC and ALANYC held a joint panel discussion regarding topics on specific day to day tasks and best practices for Facility Managers in the legal sector.

Legal Industry Council member Chris Mee of Gibson Dunn & Crutcher along with Raymond Pezzuti of White & Case were guest panelist.

There was about 45 people in attendance with a good mix of small, medium and large firms. Many administrators came with their Facilities team leader.

We believe this type of collaboration meeting across the country with IFMA's local chapters reaching out to their local ALA Chapters could potentially be good for both sides.

The feedback from ALANYC counterparts was extremely positive and many felt it was long overdue.

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### 2019—2020 LIC BOARD MEMBERS



**PRESIDENT**  
**Ernie Casas**  
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[ecasas@irell.com](mailto:ecasas@irell.com)



**VICE PRESIDENT**  
**Kim Daugherty**  
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**SECRETARY**  
**Carol Monzon**  
Irell & Manella  
[cmonzon@irell.com](mailto:cmonzon@irell.com)

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### MEMBER SPOTLIGHT

#### MIKE LESAGE

Welcome to Mike Lesage of Stoel Rives located in Portland Oregon. Mike joined the LIC in March of 2006 and is a past president of the LIC. We welcome him back to the fold with open arms. Mike will assist the LIC as Communications Committee working with our Webmaster to ensure we are up to date and any changes request have been implemented. Mike will also oversee the Google Group adding and deleting as necessary as well as any special projects that may come up.



#### SHELLY ORTEGA

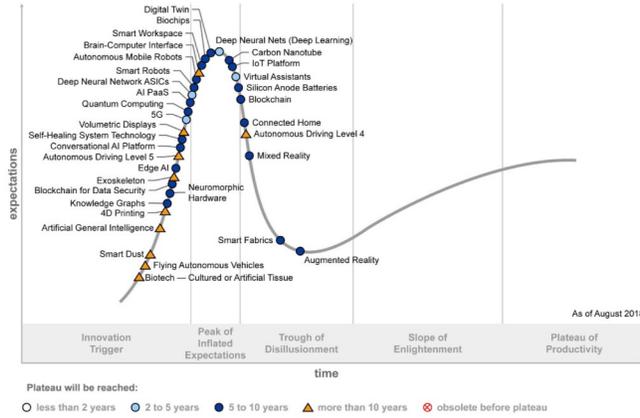
The LIC Board extends a warm welcome to Shelly Ortega of Haynes Boone located in New York. Shelly joined the LIC in January of 2014. We are pleased to have her volunteer as a member of the LIC Membership Committee. Shelly started her career with Haynes and Boone 9 years ago as a legal secretary and then quickly fell back into the role of working with the Office Administrator on the facilities and administrative side of the office for about 8 years and has had a few projects during the period as well. Shelly enjoys the day to day interaction with people and being able to handle the logistical side of things. It's like building a puzzle, we have to make every piece fit perfectly.



**HERMAN MILLER PRESENTATION—THE FUTURE OF THE SMART WORKPLACE**

THE FUTURE OF THE SMART WORKPLACE | CONTEXT | THREE TRENDS | IOT AT WORK | CONCLUSION

**The Hype Cycle**



Gartner.



*“Coming together is a beginning; keeping together is progress; working together is success.”*

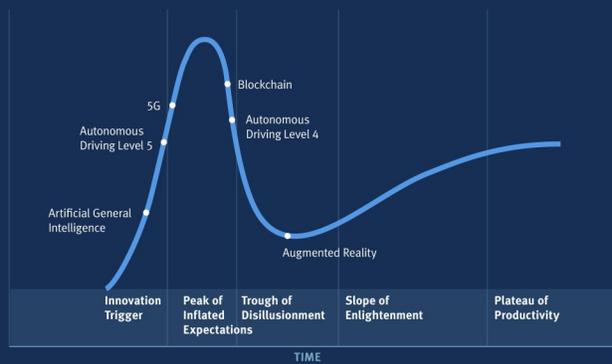
- Henry Ford

**LIC MEMBERS OUT AND ABOUT**

Congratulations to Joseph Geierman, past LIC President, was promoted to Candidate for Doraville Mayor at City of Doraville, Georgia.

About: Joseph Geierman uses Real Estate as a tool to shape culture and productivity in the workplace. A graduate of the Georgia Institute of Technology’s Building Construction and Facility Management Master’s Degree program: Joseph Manages a lease portfolio of over 700,000 square feet of Class A office space for an AmLaw 100 law firm. He is also Responsible for the firm’s capital facilities projects and firm-wide operations contracts and budgeting.

**The Hype Cycle**



**The Big Three**  
Trends You Should Know



Mobility



Consumerization



Experiences

**Support our Sponsors:**



If you wish to reach out to one of these sponsors, please visit our website [ifmalic.org](http://ifmalic.org) for

## **Q&A'S FROM THE MEMBERS:**

### **Looking for Architects in Chicago?**

I'm wondering if any of you have worked with an architecture team based in Chicago (apart from Gensler) that you were really happy with. I am planning an RFP for a small project, and want to find a few good options.

- ◇ I would strongly recommend NELSON. Marty has significant experience in legal and has a great team that we work with. Their team has been the best I have ever worked with. When you make suggestions, they truly listen. They are very responsive, creative, and very respectful of your budget. I am happy to share more if you want to give me a call.
- ◇ I wholeheartedly agree with Phil. NELSON is a great choice.

### **CPR/AED/First Aid Certification**

We are looking to get our employees certified in these three areas (CPR/AED/First Aid) and looking for recommendations on providers and if you can also with pricing.

- ◇ We use Life Support Systems for training in all of our US offices. Phone – 800-520-9635, E-mail - [contactus@lifesupportsystems.com](mailto:contactus@lifesupportsystems.com), Website – [www.lifesupportsystems.com](http://www.lifesupportsystems.com). You may want to contact them for different training packages and options. We provide the 4 hour CPR/AED training – but I believe that they have different options of training. If you need more information about what we provide, please feel free to call me at 617-832-7050. Thank you.
- ◇ We use Life Safe Services, email: [gina.campbell@lifesafeservices.com](mailto:gina.campbell@lifesafeservices.com). Always have a good instructor and they also go over the proper use and storage of our oxygen tank.

### **Coffee in Reception Areas**

We are redesigning our Boston office and looking to see what other firm have done as far as coffee available for clients when they enter the reception area. Is coffee premade and in reception? Or can people make themselves? And is this only for clients? Or are clients directed to coffee stations for that floor (that would be used by everyone on that floor)? We will have 5 floors – with an open stairway between the 2 floors that will be tied to the reception area. The idea for coffee is for individuals waiting at reception – not for larger groups who are directed to a meeting space area (where coffee would be provided).

- ◇ We recently renovated and added a coffee bar to the reception area with Keurig single-cup brewer. It is used for clients and visitors only. I'd be happy to give you a tour if you're interested in coming by.
- ◇ We do not have coffee stations at reception. We often find that our guests are not in that area long enough for coffee. We do have coffee in the conference rooms that they are having their meetings in.
- ◇ We offer coffee, tea or water or will provide other if asked, rare(ie. soda). As for coffee, we will ask how they want it and make it for them. Sometimes they will want to make it themselves so the cup of coffee will be brought out plus mini serving pitchers of whole milk and half & half plus sugar & sugar substitutes. This is for our guests.

### **Mail Delivery**

We are looking ahead to a renovation project and wanted to see what other firms do with mail delivery. Does this go to each person? Within the office? To the LAA's? To a centralized area on each floor for pick-up? Any info about mail delivery for legal and non-legal personnel appreciated. Thank you.

- ◇ All Partners and senior associates have their 1<sup>st</sup> class mail, interoffice mail, accountable mail (FedEx, UPS overnight, and messenger deliveries) and large packages delivered to their respective administrative assistants. Pick-ups are also done from these locations. 1<sup>st</sup> to 3<sup>rd</sup> year associates have their mail delivered and picked up from a central areas on the floor. We have four of these per floor. Accountable mail is delivered directly.
- ◇ All USPS and interoffice mail for all employees is distributed to mailboxes that are centrally located on each half of the floor. The only items that are distributed to individual offices are packages from FedEx, UPS or a local messenger service. There are also bins on each half floor for outgoing mail that is picked up twice a day going to the mailroom for processing. We have had this process in place for over 20 years and it has worked well.